

## ORIENTATION SHEETS

*For* **Christchurch**



**Teacher's Name:** Mr. Ryan James Whitehouse (Kru. Jaem)  
**Class Schedule:** Tuesdays and Thursdays (19.00~20.40)  
**Instructional language:** English  
**Homework:** Submit to thinkincafekk@gmail.com with your Student ID Number.

### Hello Everyone!

My name is Ryan James Whitehouse (Kru Jaem). I'm an English and IELTS teacher, and I help students develop their skills to take the IELTS test for university entrance or to study abroad. I have experience teaching all four IELTS skills, which include Listening, Reading, Writing, and Speaking for both Academic and General Training students.

Today, I'll give you an overview of the IELTS test and explain the details of **IELTS Diagram Writing**, which is suitable for Academic test takers.

### About IELTS

IELTS is an English proficiency test for those who plan to study at a university or an institution where English is the primary language of instruction. The test is divided into four main skills: Listening, Reading, Writing, and Speaking. Each part has its own format and structure.

### Other Information

- To maintain the IELTS Guarantee 7.0, students must complete the required page numbers for each chapter listed in the Homework Schedule file before their IELTS test date.
- Every 6 weeks, there will be a 7-day break. You can find the exact dates listed on the LMS homepage. There are usually no classes public holidays.
- The LMS password is updated every month. Students will receive the new password in advance through LINE.
- Zoom recordings are typically uploaded to Google Drive a few hours after each class, along with all materials used during the lesson. These may also be announced via LINE.
- Please note that the most recent recordings are stored on Google Drive, not on the LMS website.

## What is IELTS Academic Writing Task 1?

In IELTS Academic Writing Task 1, you are required to write a **formal report** describing visual information. This may include a **graph, table, chart, map, diagram, or process**. You must **summarise the key features**, make comparisons where relevant, and present the information clearly and objectively. You **should not include personal opinions or unsupported explanations**.

You must write at least **150 words**, and it is recommended that you spend about **20 minutes** on this task.

## What Does It Test?

Task 1 assesses your ability to:

1. Understand and interpret visual data
2. Identify and summarise the main features
3. Make clear and relevant comparisons
4. Use appropriate vocabulary for describing trends and processes
5. Organise information logically and clearly
6. Use accurate and varied grammar structures

## Key Writing Requirements

- Minimum **150 words** (no maximum, but around 170–190 is ideal)
- Formal academic tone
- No opinions, assumptions, or explanations beyond the data
- Accurate grammar and vocabulary
- Clear structure with paragraphs

## Structure of the Report

A well-organised response typically includes **four parts**:

1. Introduction + Overview
2. Body Paragraph 1: Describe the main trends
3. Body Paragraph 2: Describe minor trends

## Common Visual Types

- Line graphs
- Bar charts
- Pie charts
- Tables
- Maps (before and after, changes over time)
- Process diagrams (natural or man-made processes)
- Multiple Diagrams (e.g., bar chart + table)